

Open action list	As at 21/09/23				
Action number	Description	Action owner	Date of action	Target action	Updates
Jul23/07	We have people helping groups that are not u3a members which is against our current rules. We need to agree how to proceed. A paper to be written on the pro's and con's of our options to be voted on by committee. This needs to be done before September. CN/PD/CV to write	CR/PD/CV	06-Jul	01-Oct	7/9 full review not completed - discussion on 5th October 28/08 Policy document to be reviewed in meeting 07/08 National u3a consulted and they suggested honorary membership which is what a previous committee put in place for the lady doing the french lessons, but not formalised it on Beacon. Meeting held and recommendation is we follow this recommendation for the next year and look for another solution. CV to write out to committee
Sept23/01	New process in place for committee applicates to be followed for current potential trustees. Notes provided for review at next monthly meeting	PD/CR	07/09/2023	05/10/2023	
Sept23/05	A paper to be written about employee cover in insurance and submitted to Suzie Berry	PD/DN	07/09/2023	05/11/2023	2/10 DN sent paper to EB 28/9, forwarded to PD on 2/10 so changing target date to November to give time for discussion with Susie Berry
Sept23/14	Non members as group leader policy to be reviewed at next committee meeting	CV/PD	07/09/2023	05/10/2023	
No action taken	We need to write to everybody with no email to confirm we are going electronic. No decision taken on owner	All	07/09/2023	05/10/2023	3/10 draft letter to be updated by PD

