

Beacon Update 22/09/2022

Since taking over Beacon, I have:

- Resolved outstanding issues, where Beacon was rejecting emails to particular addresses
- Set up and trained all committee members in the use of Beacon for their role
- Assigned all committee members the privileges of a Committee Member
- Added privileges to the role of Membership Secretary, to create, update Polls and Standard Messages.
- Removed the Group Leader privileges for those members, who were no longer Group Leaders.
- Made a list of Group Leaders on Beacon, who do not have the Group Leader privileges
- Set up and trained 6 people on this list in the use of Beacon, with 3 more to be scheduled
- For those members, who have resigned for 2022/23, I have removed them from groups in which they were members
- Following a meeting with Linda Wain, I have now resolved all duplicate member records (most of the duplicate records are because a member resigned and rejoined, but the original record was not reused – we have to keep these for audit purposes)
- Resolved a couple of technical issues via contact with the Beacon Support Team