

Booking Contract

Applicant Details

*Fields must be completed

Name of Organisation/Group	Basingstoke-Old Basing CCB	*Home Number	01256 397279
*Name of Applicant	Janet Field	*Mobile Number	
Address line 1	25 Forfield Drive	Work Number	
Address line 2			
Town	Basingstoke	*Email Address	Janet Field @ 3kg.com
County			
Post Code	R9 22 4FS		
*Professional Reference Name	David Youll		
*Contact Number	01256 464835	Email Address	david.youll@hotmail.com

Booking Information

*Facility Required	Conference Room	*Activity Type	Meeting
*Contract Period	October 2021 – July 2022	*Booking Time & Day	Tuesdays* 10-11am
*Approximate numbers attending	Up to 85		
Additional requirements	First Tuesday of each month		

Payment Details

*Cost of booking	£20 per session room hire only	*Payment Method	Invoice in advance
*Name of Treasurer	Susan Seamour		
*Address Line 1	17 Camberly Close	*Contact Number	07765 632948
Address Line 2		Email Address	sue.seamour@ntlworld.com
Town	Basingstoke		
County			
Post Code	R9 21 3AG		

Signatures Required

<ol style="list-style-type: none"> I agree to abide by the Centres Terms and Conditions of Hire/Code of Conduct (attached) I am over 18 I understand that one month's cancellation notice is required for all bookings I understand I will be charged for any additional time used and a cleaning charge may apply 		
Signed: <i>SW Seamour</i>	Print Name: S. W. SEAMOUR	Date: 18/6/21
I confirm that our organisation is complying with our responsibilities and good practise under the Safeguarding Vulnerable Groups Act 2006. www.isa.gov.org.uk (please see terms and conditions)		
Signed: <i>SW Seamour</i>	Print Name: S W SEAMOUR	Date: 18/6/21
QMC signature required to confirm this booking		
Signed for QMC:	Print Name:	Date: