

SHERBORNE ST JOHN VILLAGE HALL

Registered Charity No. 301945
Kiln Road, Sherborne St John, Hampshire RG24 9HP

BOOKING FORM AND AGREEMENT FOR HIRE OF THE HALL

Please note that once accepted by the Trustees this form and its attachment constitutes a contract for hire on the terms and conditions current at the time or as subsequently amended by authority of the Trustees.

Part A: Booking Form (Hirer to complete in BLOCK CAPITALS)

Hirers Details:

Organisation: U3A BASINGSTOKE/OLD BASING

(if applicable)

Name: SUSAN SEAMOUR
(Individual Hirer or the Organisation's Authorised Representative – must be over the age of 21)

Address: 17 CAMBERLEY CLOSE
BASINGSTOKE

RG21 3AG Postcode: RG21 3AG

Telephone: 07765 638948 Mobile: _____

Email: SUE.SEAMOUR@ntlworld.com
(to be used for confirmation of payment by electronic bank transfer and/or other correspondence)

Event Date, Time and Purpose of Hire: U3A DUPLICATE BRIDGE

Date of Hire: 9th Sept 2021

Times of Hire: 1.30 to 4.30 pm to _____

Purpose of Hire: Bridge play

Numbers of Users (maximum 200 for Fire Regulations) 48

Will a Temporary Event Notice be given in respect of this event? YES NO

Will alcohol be available? (Note: alcohol may not be provided or consumed after 22.30hrs) YES NO **If YES, please complete Part B**

Hire Costs:

Total Cost of Hire: £ 27 per week + £8 p.m storage Holding deposit paid (if applicable) £ _____

Cheques to be made payable to Sherborne St John Village Hall (to be deducted from final invoice.)

Security (indemnity) deposit £..... This deposit may be forfeited if breaches of hire conditions occur see note below)

Returned deposit cheque or electronic payment to be made to: Lloyds
(if applicable – see below)

Sort Code: 30 90 53 Account Number: 4 83 64 76 0
(Please provide if deposit to be returned by electronic bank transfer)